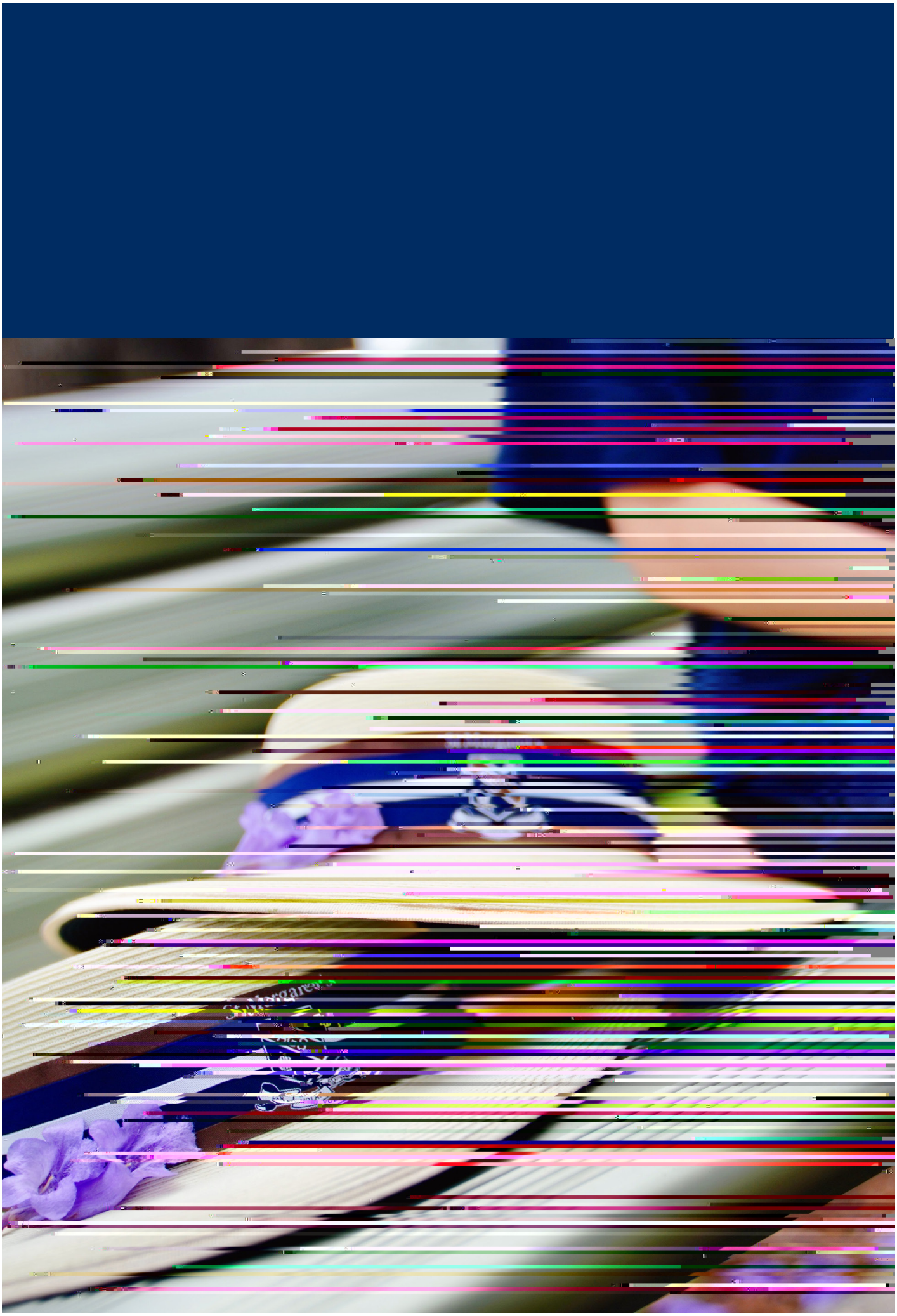

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January 2021

Welcome to new families joining the Primary School and old families returning for another year. In particular, I direct new families to the key information for new parents on page .

As a staff, we are committed to providing a well-rounded education so that your child experiences growth in the cognitive, physical, social, cultural and spiritual domains of learning. We have been busy organising classrooms and cooperatively planning to ensure your child will receive an education that is suited to his/her individual needs within the school community.

I hope you will take the time to read this handbook as the research has found parental interest is the most potent influence on children's learning success. Students at any year level do better in school, feel better about themselves as learners, set higher goals and dream bigger dreams, when parents are knowledgeable about, supportive and encouraging of, and involved in their child's education.

KEY DATES IN 2021 - SEMESTER 2

TERM 3	
13 July	Term 3 Commences
16 July	St Margaret's Day
22 July	Andrews Cup Netball, Downey Park, Windsor
30 July	Primary Sports & Misc Photos
4 August	PP – 6 Interhouse Athletics Carnival, Windsor Park – 8.20am - 2.30pm
11 August	EKKA Show Day – Public Holiday
19 August	Andrews Cup Athletics. QSAC, Kessels Rd, Nathan
24 August	PP – Year 4 Book Week Parade – 9.00am
27 August	Years 5 – 6 Arts Spectacular
2 September	St Margaret's Primary Breakfast – A Celebration for Fathers' Day – ACF 7am
3 September	Student Free Day
14 September	Colour Fun Run
16 September	School Concludes -300pm
17 September	Primary Parent Teacher Interviews – 8.30am - 6pm
TERM 4	
4 October	Queen's Birthday – Public Holiday
5 October	Term 4 Commences
10 October	Primary Mother Daughter High Tea 3.00 - 5.00pm
12 October	Speech Night - QPAC
13 October	Free Dress Day
14 - 15 October	Year 3 Camp
19 October	Andrews Cup Cricket, Valley District Cricket Club, Ashgrove
21 October	Orientation Day
29 October	Day for Daniel

4

- Years 3 and 4 perform at the Strings Night as separate cohorts.
- Year 5 perform at the Band Night as a cohort.. Girls will also perform at these musical evenings if they are members of various music ensembles.
- The Year 2 cohort sings at the Choral Night
- Year 3 and Year 4 Strings morning (incl. Tutti Strings, Amati Strings, Beath Quartet) and Year 5 Band morning (including Chaseley concert Band) in 2nd last week of Term 4.
- Classics in the Cathedral in Term 3 and Speech Night in Term 4 involve Primary Chorale – parents are welcome to attend.

Sporting Information

- Andrews Cup – what is it, who is in it, [p44]. QGSSSA – secondary competition. CD and Met North - students are notified by Activities Coordinator if they have been selected.
- Club netball – April-August - Saturday Sport –[p53]
- Primary swim camp -p47
- Interhouse activities –competition is run regularl04 74.64s04 74.64seltslo.04 71t..48 53rT49mp

Student Results and Leave

If students are absent during term time and miss work leading up to an assessment, or if they are absent for an assessment, this may result in an NR (not reported) appearing on continuous reporting in Years 5 and Year 6. Depending on the number of lessons and assessment missed, results appearing on the end of semester report cards may also be graded NR (not reported) if there is insufficient evidence to make a judgement. We would like to emphasise that 'NR' is not a 'fail' and will not impact on the final semester result. It simply denotes the student was not able to be evaluated on the assessment piece, on the given day. However, teachers will have formative evidence in various forms, throughout the semester, to inform the final grade awarded.

UNIFORMS

Year Level	Terms	Uniform
Pre-Prep and Prep	Term 1	HPE uniform and brown, blue or white sandals, play hat
	Term 2	School tracksuit over HPE uniform, brown socks, sandshoes and play hat **NO TIGHTS**
	Term 3	School tracksuit over HPE uniform, brown socks, sandshoes and play hat **NO TIGHTS**
	Term 4	HPE uniform and brown, blue or white sandals, play hat
Year 1 & 2 Students must wear the middy uniform with brown socks and shoes on official days e.g. photo days, special assemblies.	All year	Panama to be worn to and from school Play hat to be worn during play time at school
	Term 1	HPE uniform, brown socks, brown shoes Sandshoes to be kept at school Monday – Friday
	Term 2	Middy, brown socks, brown shoes HPE uniform on HPE days
	Term 3	Middy, brown socks, brown shoes HPE uniform on HPE days
	Term 4	HPE polo shirt, HPE shorts, brown sock, brown shoes Sandshoes to be kept at school Monday – Friday
Year 3	All year	Panama to be worn to and from school Play hat to be worn during play time at school
	Term 1	HPE polo shirt, HPE shorts, brown sock, brown shoes Sandshoes to be kept at school Monday – Friday
	Term 2	Middy, brown socks, brown shoes HPE uniform on HPE days
	Term 3	Middy, brown socks, brown shoes HPE uniform on HPE days
	Term 4	Middy, brown socks, brown shoes HPE uniform on HPE days
Year 4 & 5	All year	Panama to be worn to and from school Play hat to be worn during play time at school
	All year	Middy HPE uniform to be brought on HPE days

Year 6	All year	Panama to be worn to and from school Panama to be worn during play time at school
	All year	Middy HPE uniform to be brought on HPE days

UNIFORMS

Policy Scope
This policy covers all students, staff, contractors and volunteers at the school.

Policy Content
This policy sets out the guidelines and conditions for the use of digital technology at St Margaret's. The t1r4 (ns)4.7 (t).1 (a)3b.7 (l)1.6 (2)1.7 (s)4-4 (he)0.7 (d)-0 (h5)4.7 (g)3u-4 (i)12.7 (d)-04 (he)0.7 (l)1.6 (i)1.6 (nt1r4 (ns)4

School-Owned Hardware, Software and Network

- Primary students will initially go to the Primary office for assessment. If required, they will then be sent to the Health Centre.
- All students (day and boarding) who are feeling unwell should only be going to the Health Centre during breaks unless they feel very unwell. In all cases the classroom teacher **must sign** the student's diary permitting them to attend the Health Centre.
- Any student who is unwell during either Morning Tea or Lunch must also have a teacher sign t dia i tudenuipdea st

Literacy 3 – 6
Accelerated Reader
Spelling Mastery 3 – 6
Big Write
VCOP: V (Vocabulary) C (Connectives) O (Openers) P (Punctuation)

Numeracy P – 6
Prime Mathematics

Problem Solving in Mathematics
Problem solving is the central focus of Mathematics. Solving word problems provides a basis for students to apply mathematical concepts in different situations and supports the development of problem-solving skills. In P – 6, the bar model method is one of the many strategies that students can use to solve problems. It is a structured way that students are taught to draw their solution to a problem. This pictorial model represents mathematical quantities (known and unknown) and their relationships (part-whole and comparison) given to the problem. An outline of the problem-solving process we use from Prep to Year 6 is outlined below. Strategy (e) provides an example of the bar model.

PROBLEM-SOLVING PROCESS

1. **Understand the problem**
   Describe the problem in your own words. Decide what information is needed.
   Uam wmam to (t)

HOME LEARNING EXPECTATIONS

The purpose of home learning in the primary school is based on researched evidence which shows that it is most effective when it takes the form of short, frequent learning experiences.

Homework comprises two approaches that evidence indicates are effective for learning:

- Multiple exposures / Spaced Practice
- Previewing [Home Preview]

Multiple exposures o

Years 5 and 6
(30 minutes nightly, plus

Year 5 – 6 Continuous Reporting

Continuous reporting provides opportunities for parents to view with their daughter feedback on each piece of summative assessment. Teachers will upload results and comments for each assessment piece once it has been marked. At the end of the semester, a results summary will be produced as the Term 2 or Term 4 End of Semester Report. This will provide an overall achievement grade for each subject, along with a form teacher general comment. The overall grade for each subject strand is assigned based on the assessment tasks undertaken. The tasks are NOT all equally weighted, and the overall result for each subject is based on the grades achieved and the weighting assigned to specific tasks and strands in respective subjects. The rationale for this approach lies in the educational research which indicates that feedback is highly significant in student achievement (Hattie, 2009). The ongoing feedback aims to assist parents and students to set targeted goals for improvement regularly each term.

Parents receive notification during Term 1 detailing the processes involved in accessing the feedback. In summary, parents will be required to follow the steps below.

- Log in to www.stmargarets.qld.edu.au
- Under Quick Links (at the top of the screen) you will find the Member Portal
- Sign in using your User Name and Password
- Click on Parent Lounge link
- On top header, click on 'Student Details'
-

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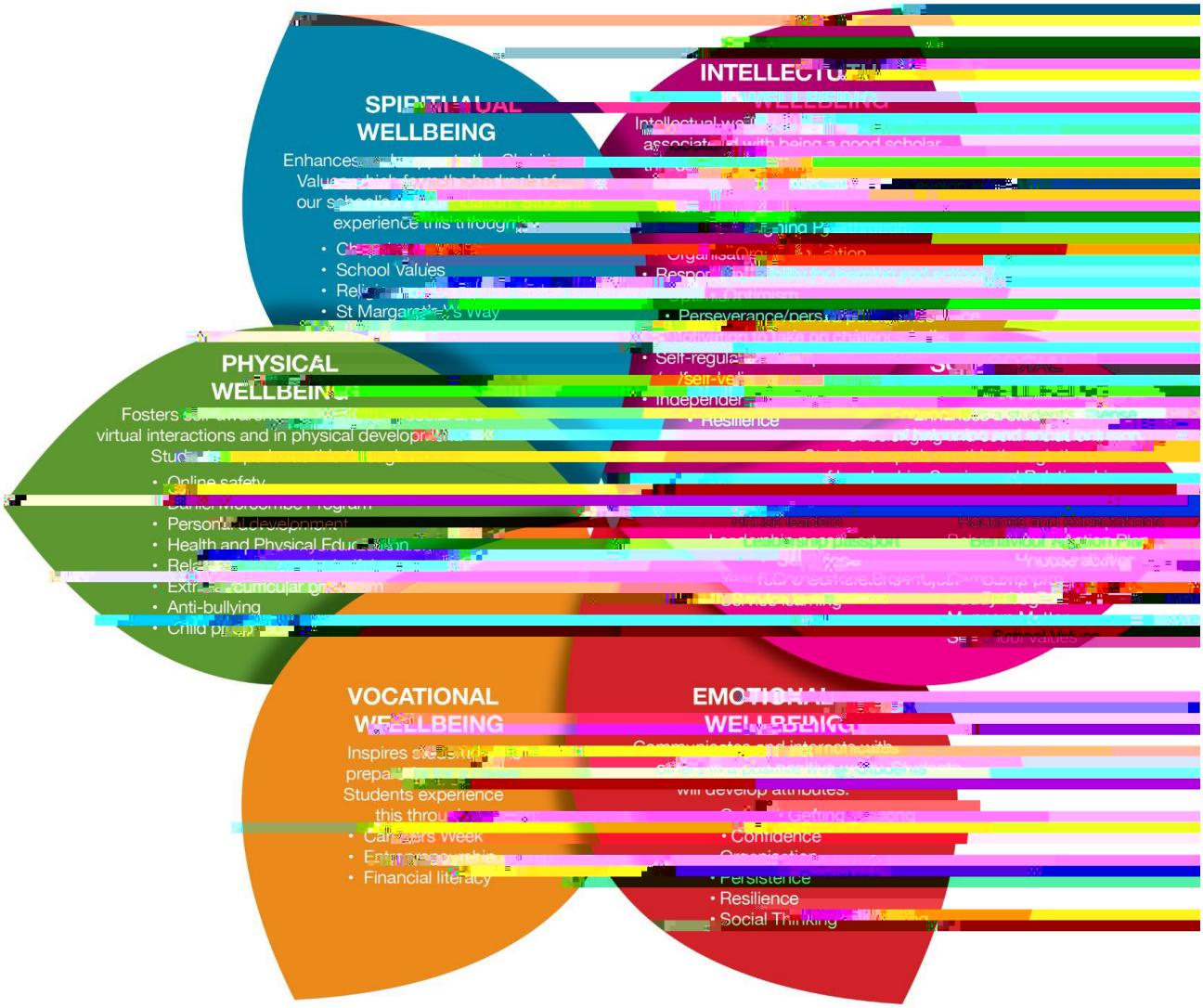
STUDENT WELLBEING

At St Margaret's Primary School, we believe the emotional health and wellbeing of students, staff and families are important priorities. Through a holistic approach, we aim to develop the social and emotional competencies of individuals in addition to enhancing the various relationships of students. This is developed through six areas of wellbeing.

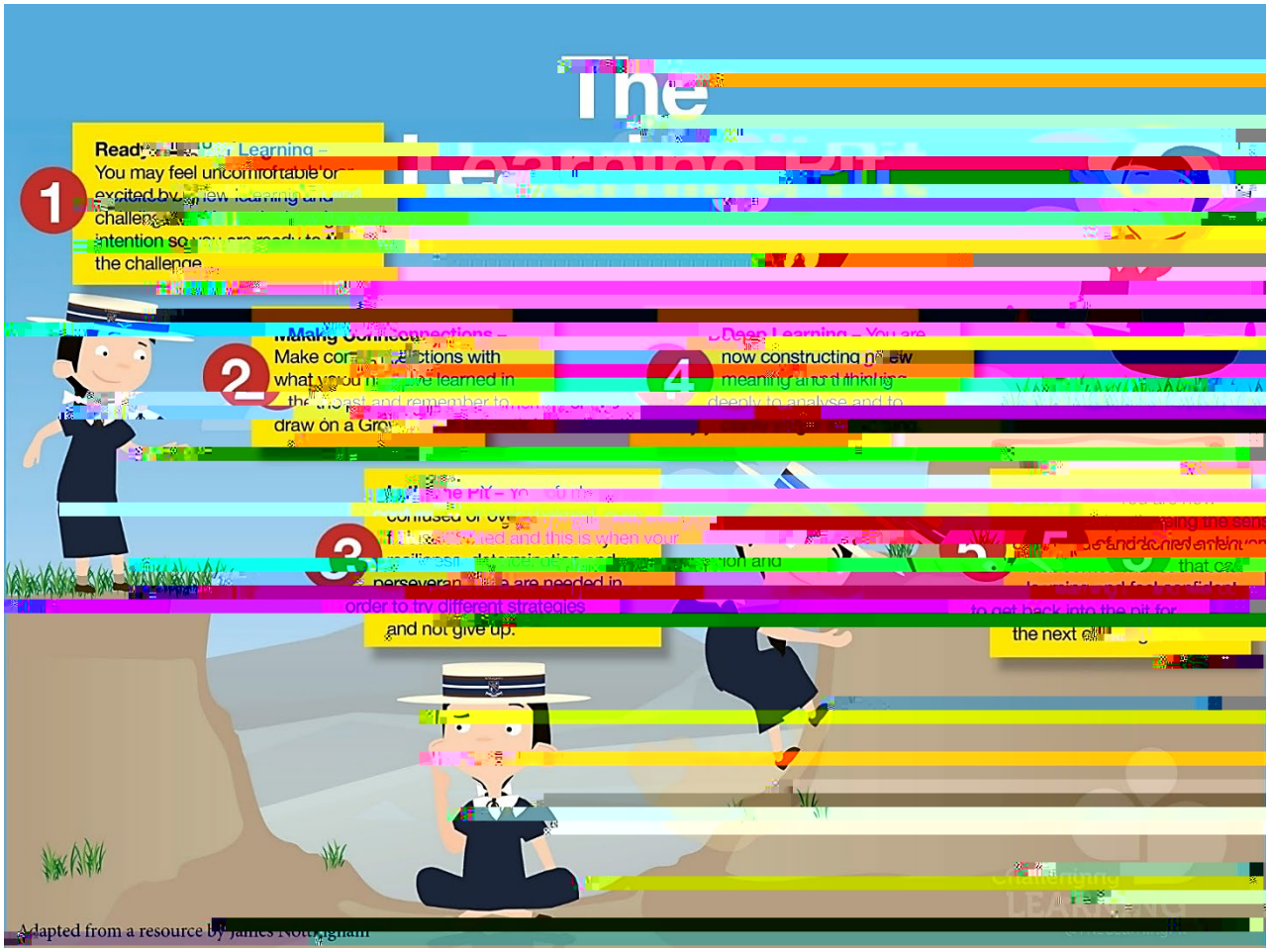
Primary School Student Wellbeing Overview



INTELLECTUAL WELLBEING

The Learning Pit helps students to see learning as a process. It is a way to build a student's capacity for learning through the development of dispositions;

- Optimism (Growth Mindset)
- Perseverance/Persistence
- Responsibility (for learning) and actions.
- Motivation to take on challenges
- Independence
- Self-regulation/self-question/self-verbalise
- Resilience



VOCATIONAL WELLBEING

- Career Week
- Entrepreneurship
- Financial Literacy

Disrespectful Behaviours

- Calling out
- Talking / off task behaviour
  - Banned belongings at school
  - Playing in toilets/on stairs
  - Littering
  - Playing/eating out of bounds
  - Misuse of play equipment
- Visiting tuck shop without permission
  - Repeated disrespectful behavior x 3
  - Not following teacher direction
- Misuse of toilets/stairs
  - Repeated unsafe behaviour

Unsafe Behaviours

		• girls in uniform and/or teachers • Posting/reposting of any photo/video of people without their permission	
Consequences			
• Phone or Apple watch confiscated for the day and returned at the end of school	• Orange reminder slip given • Phone or Apple watch confiscated for the day and returned at the end o0 Tc 0.-i (d)3 (c)-7 (h)-11.7 (ool)]TJ0 Tc 0 Tw 3.72 0 Td( )TjEMC /P /MCID 36 BDC -7.72 -1.16 Td( )TjE and/or		

- **Physical bullying:** including hitting, kicking, tripping, pinching, and pushing or damaging the property of another person.

- **Verbal bullying:** including name-calling, insulting, teasing, intimidating, making homophobic or racist remarks, or verbally abusing another person.

- **Psychological or social bullying:** designed to harm another person's social reputation and/or cause this person humiliation, including lying and spreading rumours, hurtful mimicking behaviour, playing nasty jokes designed to cause embarrassment and humiliation, damaging someone's social

If the investigation shows that the matter involves civil liability the school will:

1. Advise the victim and their parents to retain their own lawyers for independent advice if they wish to pursue the bully;
2. If appropriate, instruct the school's lawyers for specific advices and the School's rights to pursue the matter; and
3. Advise the school's insurance broker of the possible legal action;

Upon resolution of the complaint the School will:

1. Counsel all students in the school's bullying policy, respecting the confidentiality of the victim and their complaint; and
2. Reassess the school's Supportive School Environment Policy and the Laptop Handbook.

Should the initial

Student given opportunity to respond

PRIMARY LIBRARY AND THE EUNICE SCIENCE AND RESOURCE CENTRE

The Primary Library is located on Level One of the Dalhousie Building in the Primary School.

Parents are able to but not encouraged to provide information that parents believe would be valuable for teachers when creating classes. As part of this process, parents are required to complete a form by the specified date as advertised in eNews. No late forms can be accepted beyond this date as teachers construct class lists near to this date and changes after this date will impact on class arrangements.

Whilst all applications will be considered, it is important to note that the submission does not provide a guarantee that application requests will be granted. These applications, along with the professional judgement of the primary staff and sociograms from the students, will be used to inform decisions about class placement.

SCHOOL SUPPLIES SHOP - OPENING TIMES

TERM TIME:

Monday, Tuesday, Thursday, Friday	**8:00am - 2:00pm**
Wednesday	**10:00am - 5:00pm**
Public Holidays	**Closed**

Phone: 07 3862 0776
Email: suppliesshop@stmargarets.qld.edu.au or check St Margaret's website.

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HEALTH AND PHYSICAL EDUCATION (HPE)

The following information is provided to help you and your child gain the most from the Health and Physical Education Program in the Primary School.

Throughout the four terms, your child will cover a wide range of activities, including aquatics, lifesaving, athletics, health, dance, team sports, skill development and perceptual motor programs.

If your child suffers from any condition or ailment that could hinder his/her participation in Physical Education, please notify the school in writing. If your child is unable to participate in a Physical Education lesson through injury or illness, please send a letter with your child confirming this.

Our school HPE uniform is navy shorts and the school navy polo shirt. The school HPE uniform should be worn to all Physical Education lessons. The middy can be worn to the swimming lesson. Girls are encouraged to have their sandshoes at school every day. Brown school socks are worn with sandshoes.

All children in Pre-Prep to Year 5 must have a navy school cap. Year 6 girls may wear a school cap for HPE lessons. Girls in Years 4-6 5 Tw t[(G)/P /MC nPa0.-94.27pc -33 , a7-

Primary Choirs

Andrews Cup is the primary interschool sports competition (all year round).

Andrews Cup sports available for:

- Girls in Years 2 to 6 can participate in athletics, swimming, cross country and gymnastics
- Years 4 to 6 can participate in netball, tennis, touch football, soccer, cricket and basketball

Some important points to note:

- All girls are eligible to try out for these sports (voluntary)
- Selection processes are in place for all Andrews Cup sports
- Once **selected** in a team or squad, girls **must** commit to attending training sessions

St Margaret's Primary Sport POD Page

Primary sport information is accessible via the POD primary sport group pages. Additional and specific information for Andrews Cup and other sports played outside these associations, is available by joining each specific sport group page. The POD is accessible through the School App and notifications can be received via smart phone through changes to your settings under your parent profile. Information on how to do this can be found on the Parent POD Support page.

Selection Criteria for Andrews Cup

1. Full attendance is required for training before and after trials, unless unavoidable circumstances. Any absences must be notified to the Primary Activities Coordinator as soon as possible.

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during Health and Physical Education lessons and Andrews Cup trials. The student with the best time/distance for an event will be selected as the 'A' competitor.

4. Results from the previous year's carnivals will not be taken into account when selecting students for the current year.

Please note: If your daughter does not meet the standard required, she will be asked to train with the junior squad.

Compulsory Cross-Country Training

All girls in Year 2 to 6 who wish to be in the cross-country team will need to attend the compulsory training sessions on Friday afternoons, 3:00-

PRIMARY SPORT TRAINING SCHEDULE – TERM 1 – 2021 (subject to change)

- *Cross Country will start on Monday 1 February (week 2) and finish Term 2, Monday 24 May (Week 6)*

PRIMARY ANDREWS CUP TRAINING SCHEDULE – TERM 2 – 2021 (Subject to Change)

Venue	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Windsor Park			**Athletics Middle Distance and High Jump Year 2 – 12 years 6.30 – 7.30am**		**Athletics Middle Distance and Long Jump Year 2 – 12 years 6.30 – 7.30am**
Crosby Park	**Cross Country Year 2 – 9 years 6.45 – 7.45am**		**Cross Country Year 2 – 9 years 6.45 – 7.45am**		**Cross Country ALL MEMBERS 6.30 – 7.30am**
Netball Courts					

PRIMARY ANDREWS CUP TRAINING SCHEDULE – TERM 3 – 2021 (Subject to change)

Venue	MONDAY	TUESDAY	WEDNESDAY

PRIMARY ANDREWS CUP TRAINING SCHEDULE – TERM 4 – 2021 (Subject to change)

Venue	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Pool	**Swimming Sapphire 6.00 – 7.30am Bronze 2 6.30 – 7.30am**	**Swimming Sapphire 6.00 – 7.30am Bronze 2 6.30 – 7.30am**		**Swimming Sapphire 6.00 – 7.30am Bronze 2 6.30 – 7.30m**	**Water Polo Under 12 Orange 6.30 – 7.30am Under 13 Blue 6.15 – 7.30am**	**Swimming Sapphire 6.30 – 8.00am Bronze 1 7.15am – 8.00am Bronze 2 7.00am – 8.00am Ruby 1 7.30am – 8.00am Ruby 2 7.15 – 8.00am**
Delta Kedron		**Gymnastics Year 2 – 6 6.30 – ~~7.30~~am**		**Gymnastics Year 2 – 6 6.30 – 7.30am**		

Club Netball

Please Note: **St Margaret's Club Netball Information and Registration Letter 2021** has been emailed out to all parents and students towards the end of Term 4 2020

DATES FOR Y

Cost	The total cost for the term will be Years 1 & 2 - $78, Years 3-6 - $114, afternoon tea included. Payable through Flexischools via the St Margaret's website.
Special Notes	• As numbers are strictly limited, please return your slip to the Primary Office with payment asap. • Mrs Stephanie Gillan is the Coordinator for Chess and will attend on Tuesday afternoons. If you have any questions regarding Chess, please direct these to Mrs Gillan in the first instance on 3862 0812. • Please be advised that if we do not receive your term fv8,(t)-5 (h1.04 0 01.06Tw 5.5Tw 11.04 e

Ice Blocks and Drinks

Year 3 to 6 students may purchase ice blocks and drinks during playtime.
Monday to Thursday 1.20 - 1.40pm
Friday 1.05 - 1.20pm

Students Cards for Years 3 – 6

Students in Years 3 – 6 are able to purchase tuckshop via their student card. Please follow the instructions above to set up your Flexischools account and link your child's student card to that account.

Breakfast from the Tuckshop

Breakfast is available for purchase from the tuckshop for students who have participated in before school cultural/sporting practices. The purchased breakfast must be consumed by 8.20am. Girls will not be

CLASS PARENT REPRESENTATIVES

What is a Class Parent Representative?

A Class Parent Representative is one who

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Year Group	Name	Email	Contact Number
Pre-Prep	Lisa Glasgow	L.glasgow@icloud.com	0430 134 872